

# Continue To Find Kindness Constitution

## **Article I (Preamble)**

We the members of this organization, in order to maintain a consistent mission and promote the growth of education of social conflict, do ordain and establish this Constitution for the government of our organization.

## **Article II (Name)**

The name of this organization shall be Continue To Find Kindness (CTFK)

## **Article III (Purpose)**

Section 1. To provide and promote training to educate students on bullying, conflict resolution, and promoting respectful and kind behavior.

Section 2. To encourage positive behavior both in and out of school, including social media and technology.

Section 3. To inspire and instill students focused but not limited to girls to building lifelong habits of kindness and compassion.

Section 4. To support school based kind and anti-bully promotional activity and education.

## **Article IV (Executive Board)**

Section 1. Responsibilities: The Executive Board shall exercise general control of CTFK and coordinate the activities of the association

Section 2. Membership: The Executive Board shall consist of 2 adults and 2 students.

A. The 4 ex-officio members shall include the President, Executive Director, Director of Communications, and Secretary Treasurer.

Section 3. Membership: The At-large Board shall consist of 10 students.

A. At least 8 At-large Board members shall be made up of students from middle school, high school, and or college. Numbers of members within each grade level are chosen through an application process reviewed by the Executive Board.

B. All At-large Board members serve a one year term from August 1st to August 1st. Each member will need to reapply for each additional term.

C. At-large Board member applications will be reviewed by the Executive Board with a  $\frac{3}{4}$  vote to be accepted.

### **Article V ( President)**

Section 1. The President shall preside over and assist with CTFK activities and meetings.

Section 2. Coordinate meetings and correspondence between student and adult members.

Section 3. Represent CTFK at a national level.

Section 4. Actively support the growth of CTFK.

Section 5. Preside over financial discussions and decisions.

Section 6: Responsible for presiding over CTFK revenue, expenditures, budget, and funds.

### **Article VI (Executive Director)**

Section 1. Executive Director shall be responsible for presiding over CTFK activities and meetings.

Section 2. Actively support the growth of CTFK.

Section 3: Represent CTFK at a national level.

Section 4. Account for costs distributed throughout CTFK apparel, presentations, travel, supplies, and any other CTFK associated expenditure.

Section 5: Responsible for scheduling and planning any presentations activities, and or public appearances.

Section 6: Responsible for presiding over CTFK revenue, expenditures, budget, and funds.

### **Article VII (Director of Communications)**

Section 1: Participates in reviewing all communications to include but not limited to letters, emails, and social media.

Section 2: Actively support the growth of CTFK.

Section 3: Represent CTFK at a national level.

### **Article VIII ( Secretary Treasurer)**

Section 1: Participates in reviewing revenue and expenditures.

Section 2: Actively support the growth of CTFK.

Section 3: Represent CTFK at a national level.

Section 4: Record board meeting minutes.

### **Article IX (Vacancies)**

Section 1. Removal from the At-large Board may occur through a  $\frac{3}{4}$  vote of the Executive Board or if the member fails to maintain eligibility requirements as set forth in the bylaws.

Section 2. Vacancies: If a vacancy occurs among the At-large Board during the term, the Executive Board will nominate candidates. The final member chosen from the candidates must be approved by a  $\frac{3}{4}$  vote of the Executive Board.

### **Article X (Bylaws)**

Section 1. Eligibility requirements for At-large Board Members:

A. Must maintain a GPA of at least 2.5 and submit transcript at the end of each semester/trimester.

B. Must maintain the expectations set forth in the Continue To Find Kindness Code of Conduct.

Section 2. Responsibilities of the At-large Board shall be to:

Be in consistent communication with the Executive Board and all other At-large Board members.

Attend all meetings, with the exception of 3 over the course of one term so long as excused by the Executive board.

Contact the Executive Board to approve excused absences and work with other At-large Board members to collect any notes and catch up what was discussed at the missed meeting.

Actively participate in all CTFK fundraising activities.

Attend all practice presentation meetings.

Actively support the growth of CTFK.

Preside over financial discussions and decisions.

Attend all of the annual CTFK hosted promotional activities over the course of one term, with the exception of 2 so long as excused by the Executive board.

Responsible for working with the Executive Board to make up excused absences.

Attend all CTFK presentations.

Communicate all necessary information to parent/legal guardian.

### **Article XI (Amendment Process)**

Section 1. Amendments may be proposed by any of the 4 Executive Board members or 10 At-large Board members. Amendments will be adopted through a 3/4 majority vote of the Executive Board.